



Give us a call on
01815 580282

THE TEAM ABOUT SERVICES CONTACT US

PERSONAL TAX

CLOUD ACCOUNTING

PAYROLL

Welcome to Accounting 4 Everything
We've a package to suit Every Business.

ONLINE ACCOUNTING
£7.50
PER MONTH

ONLINE PAYROLL
£10.00
PER MONTH

THE ACCOUNTS
£85
PER MONTH

Accounting
4 Everything
CHARTERED ACCOUNTANTS & BUSINESS ADVISORS



Our advice is based on knowledge, experience and an understanding of the unique challenges facing owner-managed businesses.

In addition to helping owners grow their enterprise, we will assist in the development, expansion and management of the business, also providing advice on personal financial issues.



Key Contacts



James Twigger
Director

✉ james@accounting4everything.com



Sophie

Accounts & Business Services Manager

✉ sophie@accounting4everything.com



Nick Millard
Director

✉ nick@accounting4everything.com



Amy

Accounts & Payroll Supervisor

✉ amy@accounting4everything.com



Ben

Accounts & VAT Supervisor

✉ ben@accounting4everything.com

Scope of the work...

Your Expectations

Accounts and Tax

Our target for all Accounts and Tax work is to have this with you within 4 weeks of the records being provided on the basis that all information is included.

This is subject to urgent, unexpected work being required.

VAT

For VAT, our target is to provide you with the VAT liability at least 3 days before the deadline.

Payroll

For Payroll, our target is in line with your requirements.

The above is all dependant on your providing the information in line with our expectations as detailed.

Limited Company

Limited Company accounting records to be provided 2 months before the filing deadline.

Partnership

Partnership accounting records to be provided by 31st October of each year prior to January filing deadline.

Sole Trader

Sole Trader accounting records to be provided by 30th November of each year prior to January filing deadline.

Personal Tax

Personal Tax records to be provided by 31st December of each year prior to January filing deadline.

VAT

VAT information to be provided by 15th of the month for the end of the VAT period.

Payroll

Where hours / amendments required for payroll, this information is to be provided a minimum of 24 hours before payment is required.

All records are expected to be in a reasonable order, and are legible.

We will advise of the records that are require and we reserve the right to not commence the work until all requested information has been provided.

If the records are of poor quality we may charge an additional fee for the work that is required, however we will advice of this before commencing any work.

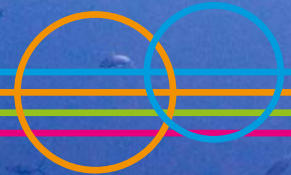
Our Expectations

At Accounting 4 Everything we want to provide you with the best level of protection, as such all our clients receive **FREE Tax Fee Investigation Insurance** as standard.

This cover provides a whole host of benefits and support, including but not limited to :-

- ✓ Fees incurred in corporation or income tax enquiries;
- ✓ PAYE/NIC compliance checks;
- ✓ NMW enquiries;
- ✓ CIS enquiries;
- ✓ VAT enquiries;
- ✓ Advice support line for:-
 - Employment
 - Health & Safety
 - General Legal Advice

We're here to protect you...



Accounting 4 Everything are a very community focused team.

Working locally with businesses and groups to promote the local area and a great place to be.

James

James Twigger is the Treasurer of Torbay Business Forum, where like-minded businesses get together to share ideas, and can often be found at their networking breakfasts and evenings.

James also represents Accounting 4 Everything as a member of BNI, who help build businesses reputation and personal recommendations.

Nick

Nick Millard is the Treasurer for Torquay Chamber of Commerce, helping to promote the area for businesses and individuals alike

Nick also works with Torbay Local Sparks, a Torbay Community Supported Enterprise. Empowering local people to start up and grow socially beneficial enterprises with the support of the community, especially knowledgeable, skilled elders.

Community
News

Torbay Business Forum

www.torbaybusinessforum.org.uk

BNI (Business Networking International)

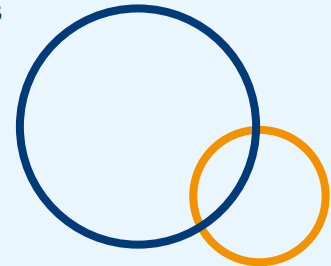
www.bni.com

Torquay Chamber of Commerce

www.torquaychamberofcommerce.co.uk

Torbay Local Sparks

localsparktorbay.org



What people say...

You guys never ceases to amaze, literally offering to walk on water (or in a manner of speaking)

Paul Moores



Can not fault this company. James and his team do what they say they will. 5 stars

Paul Waterhouse



James goes above and beyond and has done since the very first phone call. Has maintained a personal service even though the business is growing. Always has our best interests at heart and has the best advice.

Can't recommend highly enough.

Emma Shivaanand



As a small business owner, I needed an accountant who would help me understand my accounts and work with me to achieve a mutually efficient accounting process. Accounting4Everything has been brilliant and it's a pleasure to work with them.

They are professional, honest and very insightful. Importantly they always explain things clearly and are prompt and clear in their communication. Professionally I couldn't fault their service and they make doing my accounts not a chore. Thank you A4E for your help and I look forward to many more years working together.

Katie Watson - Flow Studio





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